

Report for: Cabinet 14th February 2017

Item number: 12

Title: Review of Fees and Charges 2017-18

Report authorised by: Tracie Evans – Chief Operating Officer

Lead Officer: Oladapo Shonola, Budget & MTFs Senior Programme Manager

Ward(s) affected: ALL

Report for Key/

Non Key Decision: Key.

1. Describe the issue under consideration

- 1.1. The Council's income policy requires an annual review of the level of the fees and charges levied upon service users with a view to ensuring that income is maximised commensurate with the full recovery of costs.
- 1.2. This report sets out the Fees & Charges that are proposed to be applied to services for the year 2017/18. This report considers the relevant factors affecting the review of fees and charges, identifies those services where an increase is being proposed and seeks:
 - Approval to increase the fee or charge rate to those services where an increase is proposed in line with inflation.
 - Member's agreement where an alternative approach is being proposed.

2. Cabinet Member introduction

- 2.1. It is important that, as part of our on-going financial planning, we comply with the Council's policy to review annually our fees and charges taking account of issues such as the general economic climate and the Council's overall financial position.
- 2.2. Taking all relevant factors into account I believe that the increases in fees and charges proposed in this report are appropriate. I therefore commend this report to the Cabinet.

3. Recommendations

- 3.1. The Cabinet is asked:
 - To agree the proposed fees and charges to be levied by the Council with effect from 1 April 2017 (unless otherwise stated) including new fees and charges for street naming and numbering, some services within Registrars and Waste and Parks Services as detailed in the appendices;

- To agree the revised fees and charges for **Adults' Services** as set out in **Appendix I** with effect from 1 April 2017;
- To agree the revised fees and charges for **Traffic Management Services** as set out in **Appendix II** with effect from 1 April 2017;
- To agree the fees and charges for **Libraries Services** as set out in **Appendix IIIa** with effect from 1 April 2017;
- To agree the revised fees and charges for **Cultural Services** as set out in **Appendix IIIb** with effect from 1 April 2017;
- To agree the revised fees and charges for **Garage Rents** as set out in **Appendix IV** with effect from 1 April 2017;
- To agree the revised fees and charges for **Asset Management Services** as set out in **Appendix V** with effect from 1 April 2017;
- To agree the revised fees and charges for **Court Summons** as set out in **Appendix VI** with effect from 1 April 2017;
- To agree the revised fees and charges for **Adult Learning (HALS)** as set out in **Appendix VII** with effect from 1 April 2017;
- To agree the revised fees and charges for **Waste Collection Services (Neighbourhood Action)** as set out in **Appendix VIII** with effect from 1 April 2017;
- To agree the revised fees and charges for **Parks Services** as set out in **Appendix IXa** with effect from 1 April 2017;
- To agree the revised fees and charges for **Parks Events Services** as set out in **Appendix IXb** with effect from 1 April 2017;
- To agree the revised fees and charges for **Registrars** as set out in **Appendix X** with effect from 1 April 2017;
- To agree the revised fees and charges for **Regulatory Services (excluding Licenses)** as set out in **Appendix XI** with effect from 1 April 2017;
- To agree the revised fees and charges for **Building Control Services** as set out in **Appendix XII** with effect from 1 April 2017;
- To agree the fees and charges for **Children's Services** as set out in **Appendix XIII** with effect from 1 April 2017;
- To note where specific changes in fees and charges form part of savings proposals in the Medium Term Financial Strategy (MTFS) report elsewhere on this agenda;
- To note the findings of equalities assessments as set out in section 8 of the report and available in full at Appendix A;
- To note that no increases are being recommended for 2017/18 at this stage for Library services or Children's Centres as separate reviews are underway in these service areas; and
- Note that the Council's MTFS assumes that the increases set out in this report are agreed.

4. Reasons for Decision

- 4.1. It is a requirement to review fees and charges annually. The financial position of the Council supports the view that levels of fees and charges should be maximised taking into account all relevant factors including the effect on service users and any consequent demand for services.

5. Alternative options considered

- 5.1. This report summarises the conclusions after consideration of a range of alternative approaches dependent on particular services and relevant factors. As such a range of alternative options ranging from no increase to differentiated rates of increases have been considered and reflected in this report.

6. Background information

- 6.1. The Council's policy in relation to varying external income rates reflects that:
- Service managers should review the level of fees and charges annually as part of the budget setting process;
 - Charges should generally increase by RPI as a minimum and also seek to maximise allowable income;
 - A full list of proposed charges should be presented to Cabinet by the end of March each year.
- 6.2. The setting of fees and charges, along with raising essential financial resources, can contribute to meeting the Council's objectives. Through the pricing mechanism and wider market forces, outcomes can be achieved and services can be promoted through variable charging policies and proactive use of fees to promote or dissuade certain behaviours. In the main, fees and charges should be set at a level where the full cost of provision is recovered through the price structure. However in many circumstances those charges are reduced through subsidy to meet broader Council priorities.
- 6.3. This report meets the requirements of the Council's external income policy for the 2017-18 financial year and as such contains details of the current and proposed levels of fees and charges to take effect as set out during that year.

7. Review of Fees & Charges

- 7.1. Some fees and charges are set by statute and cannot be changed, such as the amount charged for a marriage or civil partnership ceremony or for a Birth Certificate. Many fees and charges, for example residential care or Building Control, can only recover relevant costs. The level of other fees and charges are at the discretion of the Council.
- 7.2. The Council also has a set of strategic and policy objectives, and fees and charges should be set in accordance with such objectives.
- 7.3. The principles underpinning the Council's external income policy are that all fees and charges are reviewed annually and income is maximised within current service

and policy objectives. The competitiveness of the market in which the service operates and the effect of price on demand and overall income yield should be considered. Some services are restricted to cost recovery.

- 7.4. The MTFSS assumes that fees and charges increase by a minimum of 1.5% unless there is good reason not to, which should be explained. RPI is currently running at 2.5% (1.7% average over 2016).
- 7.5. In some cases where a 1.5% increase would give a very small cost increase and/ or result in a charging rate that would be difficult to administer e.g. a resultant 36p charge might require disproportionate effort of maintaining change floats etc. Services have been asked to take account of factors such as the last time a rise was imposed (i.e. an assessment of the compounded inflationary rate) and make appropriate proposals; the proposed rate can be seen in the appendices.
- 7.6. For reference RPI levels in 2016 are set out in the table below:-

Table 1 – Annual RPI Inflation Jan. to Dec. 2016

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
RPI (%)	1.3%	1.3%	1.6%	1.3%	1.4%	1.6%	1.9%	1.8%	2.0%	2.0%	2.2%	2.5%

Average Jan to Dec 2016 = 1.7%

- 7.7. A number of fees and charges cannot be set by the Cabinet. Regulation 2(6) of the Local Authorities (Functions and Responsibilities)(England) Regulations 2000 provides that charges for certain approvals, consents, permits and licenses (e.g. licensing/planning/consent under the Highways Act 1980) may not be made by the Executive (Cabinet). These fees are set by the Council’s Regulatory Committee and a separate report will be prepared for that committee before the start of the financial year.

8. Service Specific information

- 8.1. The Appendices I – XIII detail the services’ fees and charges, showing the 2016-17 rate and the proposed 2017-18 rate with the uplift, if any, applied. Each service proposal is also summarised below.

Adult Services (See Appendix I)

- 8.2. Charges for the provision of adult care are means tested on an individual basis in accordance with section 14 of the Care Act 2014, which takes into account both income and assets possessed by the individual. This may or may not include an individual’s residential home depending on whether the individual is receiving residential or community care. Charges are limited to cost recovery only.

- 8.3. The increases are generally in line with RPI inflation, which is approaching 3%, but due to rounding to the nearest 5 or 10 pence for smaller fees/charges, some increases may be higher than 3%.
- 8.4. With RPI inflation running at 2.5% and also that the proposed increases are modest relative to inflation, the overall impact of the proposed increases are therefore assessed to be low. An equalities screening tool has been completed in relation to the proposed fee and charges changes for Adults' Services.

Traffic Management (See Appendix II)

- 8.5. These are charges relating to residents and other borough wide parking permits, CPZ pay and display and CPZ Stop and shop. Charges are made in accordance with the provisions of the Road Traffic Regulation Act 1984. The Secretary of State recommends that authorities set charges at levels which are consistent with the aims of the authority's transport strategy, including its road safety and traffic management strategies. Charges should not be designed to raise revenue.
- 8.6. The service is currently undertaking a review of residents and visitors permits as part of the next refresh of the MTFs. Overall, charges are increasing by around 3%. No increases in resident visitor permits or CO2 based permits are included in this report as they form part of an MTFs proposal elsewhere on this agenda.
- 8.7. An equalities impact assessment (EqIA) has been completed in relation to this proposed fee change. The EqIA notes that the proposed changes are not anticipated to have a disproportionate impact in relation to groups with the protected characteristics. The increase in annual charges proposed is modest, therefore whilst there may be a greater impact for those on low incomes, the overall impact of the policy change is judged to be low.

Libraries (See Appendix IIIa) & Culture (See Appendix IIIb)

- 8.8. The Library Charges (England and Wales) Regulations 1991 stipulate the items and services that may be charged for. Charges are at the discretion of the authority, and the authority may make different provision for different cases including different provision in relation to different persons, circumstances or localities. There can be no charge for the loan of written material (section 8 of the Public Libraries and Museums Act 1964).
- 8.9. A separate review of library charges is underway and therefore no increases are proposed for this service pending the results of that review.
- 8.10. For Cultural Services, fees and charges have been increased in line with RPI inflation for community events. Charges for corporate events have been either increased in line with inflation or where above inflation to bring them in line with charges for similar venues in the borough. Other charges have been increased marginally where these are in scope to do so.
- 8.11. All other services and access to the museum remain free. The service will continue to collect feedback from service users and monitor any barriers to use.
- 8.12. An equalities impact assessment (EqIA) has been completed for the proposed changes to fees in Cultural Services. Fee increases have been kept at less than 4% and are considered affordable compared to other boroughs. Where increases are

over 4%, this has been done to bring them in line with rates charges for similar venues. All other services and access to the museum remain free. The changes have therefore been assessed as having a minimal impact and are not anticipated to impact disproportionately on any of the protected groups. The service will continue to collect feedback from service users and monitor any barriers to use.

Garage Rents (See Appendix IV)

- 8.13. An increase in Garage rents was agreed in principle by Cabinet in December 2014 as part of the Medium Term Financial Strategy. Prior to this, there had been no increase in garage rents for over eighteen years and it was agreed that in the future these were reviewed annually alongside all other fees and charges.
- 8.14. The December 2014 decision was to move to applying market rates for all garages, with the initial increases for 2016/17 to provide valuable market data to the Council on the demand and price elasticity of garages across the different areas of the borough and inform future pricing decisions to maximise income. The service is confident that a further increase of around 20% for 2017/18 is achievable.
- 8.15. An equalities impact assessment (EqIA) has been completed in relation to the proposed changes. The proposed changes could impact disproportionately on residents that are more reliant on parking provision due to mobility issues, such as elderly and disabled residents. However, disabled parking provision is widely available on Homes for Haringey estates and is prioritised for residents. In addition, there is a £4 per week reduction for disabled and elderly residents to mitigate the impact of the rent increase.

Asset Management (See Appendix V)

- 8.16. Most rents for commercial properties are set through commercial negotiations with the tenant as part of the initial lease and subsequent rent reviews. The rents are set using nationally agreed RICS formulae taking into account variables such as location, size and condition of the property. The rent payable at the time of entering into a lease is very much dependent on market forces driving best consideration and once agreed is usually fixed for periods of up to 5 years before review. Commercial rent amounts are therefore not included for approval in this report.
- 8.17. All other charges such as room hire and staff car parking have increased by inflation.
- 8.18. Concessions will continue to be offered for room hire for charities and partners and for blue badge holders and those with temporary medical conditions for parking charges. An equalities screening tool has identified no adverse impact and therefore a full EqiA is not required.

Court Costs (See Appendix VI)

- 8.19. Legislation under the Council Tax (Administration and Enforcement) Regulations 1992 and the Non-Domestic Rating (Collection and Enforcement) Regulations 1989 defines that the cost of summons and a liability order is reasonably incurred. The cost of summons and liability orders is reviewed annually to ensure it remains fair and reasonable. Following a challenge in the High Court, the costs of Council Tax

summons in Haringey were reviewed by Grant Thornton and the recommendations from that review were built into the current year charges.

- 8.20. The 2016/17 level of charges are broadly in line with other London Boroughs and it would be prudent to keep them at the same level for 2017/18.
- 8.21. An equalities screening tool has been completed in relation to the proposed fee changes. The proposed changes could impact any liable person regardless of circumstances and is therefore not anticipated to impact disproportionately on protected groups. Therefore, a full equalities impact assessment has not been carried out.

Adult Learning (HALS) (See Appendix VII)

- 8.22. The proposed increase averaging 2.6% is based on peer group benchmarking, learner feedback and understanding of the market. The service is of the view that the market will bear these rises without any fall off in demand. Members are asked to note that, as in previous years, the proposed fee increases will only be applied from the start of the 2017/18 academic year, as opposed to the financial year.
- 8.23. An equalities screening tool has been completed in relation to the proposed fee increase for Adult Learning. The only group that might be affected are older learners. In mitigation, HALS will maintain the two key subsidies that can benefit particularly older learners: a) 50% discount for those in receipt of state benefits including pension; b) a further 10% for registered carers. Given, the subsidies available to older learners and the fact that proposed increases are, overall, in line with inflation these proposed increases have been assessed as having a minimal impact and not anticipated to disproportionately impact on any of the protected groups. Therefore, a full EqIA is not required.

Waste (See Appendix VIII)

- 8.24. Fees are set in consultation with Veolia who manage the joint partnership for commercial waste and the proposed increase is primarily based on market information. The commercial market is very competitive and it is not proposed that these charges are increased for 2017/18.
- 8.25. Small inflationary increases are proposed for recycling bins in line with proposals in the MTFs and a new charge is proposed for bulk recycling bin hire.
- 8.26. For fixed penalty notices, the charges are set nationally and no increase applies.
- 8.27. An equalities impact assessment (EqIA) has been completed with reference to the proposed changes. The proposed changes are not expected to have a disproportionate impact on any protected group and will be monitored through compliance data.

Parks Services (See Appendix IX a) including Events (See Appendix IX b)

- 8.28. The allotment service is currently under review as part of the Priority 3 More Than Parks Project in conjunction with the Allotment Forum. Part of the proposal includes rent and water rate increases. These proposals are due to be consulted on over the

next 3-4 months, so no fee increases are proposed in this report pending the outcome of the consultation.

- 8.29. The fees charged for use of sports pitches has mostly been increased in line with inflation. Fees have been rounded up where small amounts are involved and this may sometimes result in above inflation increases.
- 8.30. The Council operates in a competitive market, particularly for major events that take place in Finsbury Park. Prices were last reviewed in January 2014 and kept constant in 2015/16. However market research indicates that competing parks are planning price increases and thus an increase of 3% is proposed for commercial events.
- 8.31. A review/market testing exercise of charges for parks based organised exercise/personal training events has resulted in proposed increases for all categories (ranging from 500 – 7,000 people) to bring them in line with other surrounding boroughs . The report also proposes two new categories of charges for up to 8,000 and 10,000 people for park based organised exercise/personal training use.
- 8.32. Above inflation increases are also proposed for the commercial use of parks for funfair and circus. The increase will bring charges in line with comparable boroughs and to reflect the potential damage to the site and the high footfall at these events. These increases are being proposed after market testing exercises and will allow charges to be brought in line with those of surrounding boroughs.
- 8.33. An equalities screening tool has been completed in relation to the proposed fee increases for parks events. The proposal relates to fees which are covered by the Outdoor Events Policy. The existing policy has been drafted to ensure that there is no adverse impact on any of the protected groups. Community groups connected to parks are offered free access and there is a small grants scheme available for other community groups. The changes have therefore been assessed as having a minimal impact and are not anticipated to impact disproportionately on any of the protected groups.

Registrars (See Appendix X)

- 8.34. Most fees in the Registrar's office are set by the General Register Office, and were last revised in April 2014 – these cannot be changed by the Council. The Council can however set fees for discretionary services. The Registrars service is proposing to make a number of changes to their charges to better recover costs in light of the overall market, as they are in competition with other boroughs / providers, and to stimulate demand. The proposals attached aim, as a minimum, to enable current income to be achieved whilst providing a comprehensive service.
- 8.35. The service is proposing to increase some fees by inflation and also to reflect cost recovery and others to bring charges in line with neighbouring boroughs. Some fees will be reduced to increase access to services. The Service is also proposing to introduce new charges as an incentive to encourage customers to attend appointments. Non-attendance will result in forfeiture of booking fee, if, however, the customer attends the appointment, the booking fee will be offset against the certificate that is being issued. The introduction of this charge will ensure that the

number of 'no-shows' to appointments is kept to a minimum and the supply of appointment is protected.

- 8.36. Statutory fees, set in accordance with the Marriage and Registration Acts, apply to the following services: birth, deaths and still birth registrations; entering a notice of marriage in a marriage notice book; attending a marriage at a register office; signing of the civil partnership schedule and giving notice to a registration authority under the Civil Partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment).
- 8.37. Non statutory fees may be set by the local authority as follows: attendance of a Registrar (or deputy registrar) and Superintendent Registrar (or Deputy Superintendent Registrar) at an approved premises for a marriage ceremony; attendance of a civil partnership registrar at an approved premises for a civil partnership registration; non refundable booking fee for a wedding or civil partnership ceremony; attendance of a Superintendent Registrar or deputy Superintendent Registrar at a private Citizenship ceremony; application fee for the Nationality Checking Service.
- 8.38. **Marriage/civil partnership ceremonies:** the Marriage Act 1949 (as amended) and the Civil Partnership Act 2004 make provision for local authorities to approve premises for the purpose of marriage and civil partnership ceremonies. The Marriage and Civil Partnership (Approved Premises) Regulations 2005 enables the Council to determine a fee to cover the costs of providing for the prescribed personnel to attend the formalities; such fee must reasonably represent the costs of provision. Under the regulations it is permissible for the authority to set different fees for different cases or circumstances.
- 8.39. **Citizenship ceremonies:** the British Nationality (General) Regulations 2003 made under the British Nationality Act 1981 as amended, require local authorities to make available or make arrangements for premises at which citizenship ceremonies may be conducted. The Council must comply with this requirement although the Secretary of State may make a payment to a local authority for carrying out this duty. However additionally, under schedule 1 of the Nationality, Immigration and Asylum Act 2002 the Council is able to provide facilities or make arrangements in addition to those which it is required to provide or make, and may make a charge for the provision of the additional service provided the charge does not exceed the cost of its provision.
- 8.40. **Nationality Checking Service and Immigration Advice Service:** provision of these services are authorised by section 1 of the Localism Act 2011 (general power of competence). Section 93(1) of the Local Government Act 2003 enables the Council to charge for the provision of discretionary services provided that the income from charges made for the service does not exceed the costs of provision.
- 8.41. An equalities impact assessment (EqIA) has been completed in order to consider the impact of the proposals on the diversity of the service's customers. The EqIA suggests that the impact of the proposals will be generally neutral. However, increased provision of services outside normal working hours may slightly impact staff with children. In mitigation the service will ensure that staff are given adequate notice where they are needed, and the service is also recruiting additional casual staff to cover wedding events. The new fees will also have a positive impact in terms of increased access to the service, particularly for people that may wish to get married outside of normal hours.

Regulatory Services (See Appendix XI)

- 8.42. These charges relate to Pest Control, Mortuary, Environmental permits and Local Authority Pollution Prevention Control (LAPPC) mobile plant charges. Fees are permissible by Acts of parliament. Environmental Permit fees are set by statute.
- 8.43. In most cases small or nil increase is proposed. The key change proposed is the reduction in the concession awarded to 50% rather than current concession charge of 35% of the full charge. This reduction in concession is proposed following a review of concessions made by other local authorities in London.
- 8.44. Mortuary fees are proposed to increase based on market data showing that our fees are lower than neighbouring boroughs. Other fees which are in line with the market have been increased by RPI.
- 8.45. Fee changes in regulatory services have been subject to equalities screening. These changes will have a low impact overall and are not expected to have a disproportionate impact on any protected groups. A full EqIA is therefore not required in relation to these changes.

Building Control (See Appendix XII)

- 8.46. Charges are required to be set so that the Building Regulations service breaks even over a 3 year period.
- 8.47. During 2015/16 the service undertook a detailed review of fees and charges. This resulted in a schedule that reflects the actual costs of delivering the service and was benchmarked against other planning authorities. Therefore, it is proposed that most fees and charges increase by 1.5%. The cost of service provision to commercial organisations has been reviewed and charges have been increased to reflect cost recovery in line with Council policy. Nil increase is proposed for local land charges as these are at full cost recovery already.
- 8.48. A change is proposed to cease subsidy of pre-application advice and planning performance agreements to householders. This proposal is not likely to have an impact on any protected group.
- 8.49. HMRC have ruled that local land search charges are liable for VAT and has instructed all local authorities to start applying VAT on these items. Therefore, the cost of conducting a local land search will go up by 20% in Haringey from 1 April 2017. There is no scope to absorb the 20% increase within current price as the service is currently not achieving its income target and Haringey charges are lower than neighbouring boroughs.
- 8.50. A new charge is being proposed for street naming and numbering. These fees have been based on actual time/cost for officer(s) and benchmarked against other London Boroughs.
- 8.51. An equalities screening has been completed in relation to the proposed changes. The proposed increase to the demolition notice fee is intended to enable the service to address the time taken to deal with notices. The proposed fee increase is low and is not anticipated to impact disproportionately on any of the protected groups.

Children's Services (see Appendix XIII)

8.52. The Council charges for places at children's centres. A separate review is underway of these rates and the results will be reported back to this committee when available. No increases are being recommended pending that review.

9. Contribution to strategic outcomes

9.1. Maximising the Council's resources, in particular in the current financial climate, is a key part of the Council's Medium Term Financial Strategy. In addition the review of fees and charges has taken into account the Council's strategy and policies regarding that particular service.

10. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

10.1. There are a number of areas where the service is advising that it has been unable to meet its current budgeted income level. For these areas there are two options available; either:

- Fee levels could be increased without a commensurate increase in the level of the income budget; this would seem to be justified if the effect on **demand** from a fee increase is considered to be unaffected. In this case a fee increase could be applied which might have the effect of making the current budget level more achievable; or
- If the level of fees is discouraging demand then an increase in fees would tend to worsen the achievement of income. In this case an increase in fees would appear to be counterproductive.

10.2. In either case a decision to not increase the service's income target would be neutral on the overall budget position.

10.3. **The Assistant Director of Corporate Governance has been consulted on this report.**

10.4. Certain fees for services provided by local authorities are prescribed in the parent legislation or in regulations made under the parent legislation. In such instances the Council has no discretion as to the level of the charge.

10.5. There is a further range of services where specific legislative provisions allow authorities to decide whether to charge and how much.

10.6. In addition, section 93 Local Government Act 2003 permits local authorities to charge for discretionary services, provided that there is no alternative power allowing the local authority to charge and provided that there is nothing in the parent legislation preventing the local authority from charging for these discretionary services. Where the Council charges for such discretionary services, it has a duty to secure that, taking one financial year with another, the income from charges does not exceed the costs of provision. Section 93 permits the Council to charge only some persons for providing the discretionary service and also permits the Council to charge different persons different amounts for providing a service.

10.7. In instances where the section 93 Local Government Act 2003 charging powers for discretionary services do not apply, the Council may be able to rely upon charging

powers under section 1 of the Localism Act 2011 (general power of competence). Similarly, under this provision, the Council may not recover more than the cost of providing that service. Recovery is assessed taking one year with another.

- 10.8. In reviewing fees and charges, services need to demonstrate that they have had due regard to the overarching Public Sector Equality Duty as set out in the Equality Act 2010.
- 10.9. Certain fees may not be set by the Cabinet. Regulation 2 (6) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 provides that decisions on certain approvals, consents permits and licenses (for example premises licences; licenses for street trading) cannot be made by the Executive (Cabinet). Likewise, charges for such approvals, consents permits and licenses may not be made by the Cabinet. These fees will be set by the Regulatory Committee.

Equalities Comments

- 10.10. The Council has a public sector equality duty under the Equality Act (2010) to have due regard to:
- tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
 - advance equality of opportunity between people who share those protected characteristics and people who do not;
 - foster good relations between people who share those characteristics and people who do not.
- 10.11. The proposed fee changes set out within this report have all been subject to equalities screening. Where the screening process has identified a potential disproportionate impact for the protected groups, a full EqIA has been completed. The results of the equalities screening and EqIA process are highlighted for each of the proposed changes in section 8 of this report.

11. Policy Implication

- 11.1. The Council's income policy requires that an annual review takes place and this report meets that policy obligation.

12. Use of Appendices

Appendix I	Adults' Services
Appendix II	Traffic Management
Appendix III a	Libraries Charges
Appendix III b	Cultural Services Charges
Appendix IV	Garage Rents
Appendix V	Asset Management
Appendix VI	Court Summons

Appendix VII	Adult Learning (HALs)
Appendix VIII	Neighbourhood Action – Waste Collection
Appendix IX a	Parks Services
Appendix IX b	Parks Events
Appendix X	Registrars
Appendix XI	Regulatory Services (excl. Licenses etc. set by Reg. Committee)
Appendix XII	Building Control
Appendix XIII	Children’s Services

Appendix A Equalities Screening Tools & Impact Assessments (EqIA) to follow:

Appendix A1	Adult Services – EqIA
Appendix A2	Traffic Management – EqIA
Appendix A3b	Cultural Services Charges - EqIA
Appendix A4	Garage Rents - EqIA
Appendix A5	Asset Management - EqIA
Appendix A6	Court Summons - Equalities Screening Tool
Appendix A7	Adult Learning (HALs) - EqIA
Appendix A8	Neighbourhood Action – Waste Collection - EqIA
Appendix A9a	Parks Services - Equalities Screening Tool
Appendix A9b	Parks Events - Equalities Screening Tool
Appendix A10	Registrars - EqIA
Appendix A11	Regulatory Services - Equalities Screening Tool
Appendix A12	Building Control - Equalities Screening Tool

13. Local Government (Access to Information) Act 1985

13.1. The EQIA’s can be accessed at :

<http://www.minutes.haringey.gov.uk/ieListDocuments.aspx?CId=118&MId=7850&Ver=4>